



**CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP
CONNETQUOT HIGH SCHOOL**

190 Seventh Street, Bohemia, New York 11716-1331

Telephone: (631) 244-2228

FAX: (631) 244-2287

E-Mail: www.connetquot.k12.ny.us

Alan B. Groveman, Ed.D.
Superintendent of Schools

Gregory J. Murtha, *Principal*
Mark A. Brodsky, *Assistant Principal*
Dale McGar, *Assistant Principal*
James Bertsch, *Assistant Principal*
Michael A. Moran, *Assistant Principal*

November 22, 2011

LETTER OF RECOMMENDATION FOR Jillian Gallagher

To Whom It May Concern:

It is an absolute pleasure for me to recommend Jillian Gallagher as a candidate for employment/internship to your fine institution. Jillian possesses many skills and personal qualities that will make her an excellent counselor.

Jillian interned with me during the spring of 2011. She quickly and eagerly learned our school's scheduling system and many of the nuances of our department. Jillian did not have to be told to do a specific task; she took the initiative to ask questions and created projects for herself.

Despite the fact that Jillian was only doing her observation, she was able to relate to the students and faculty in a pleasant and professional manner. She assisted me with projects for career planning, scheduling, college planning and even saw a few students in need on a semi-regular basis.

On a personal level, I found Jillian to be a good listener, confident, empathetic and also caring. I believe that as her experience grows, she will become a very effective counselor. I highly recommend her.

Truly yours,

Michael A. Quiroz
Secondary School Counselor